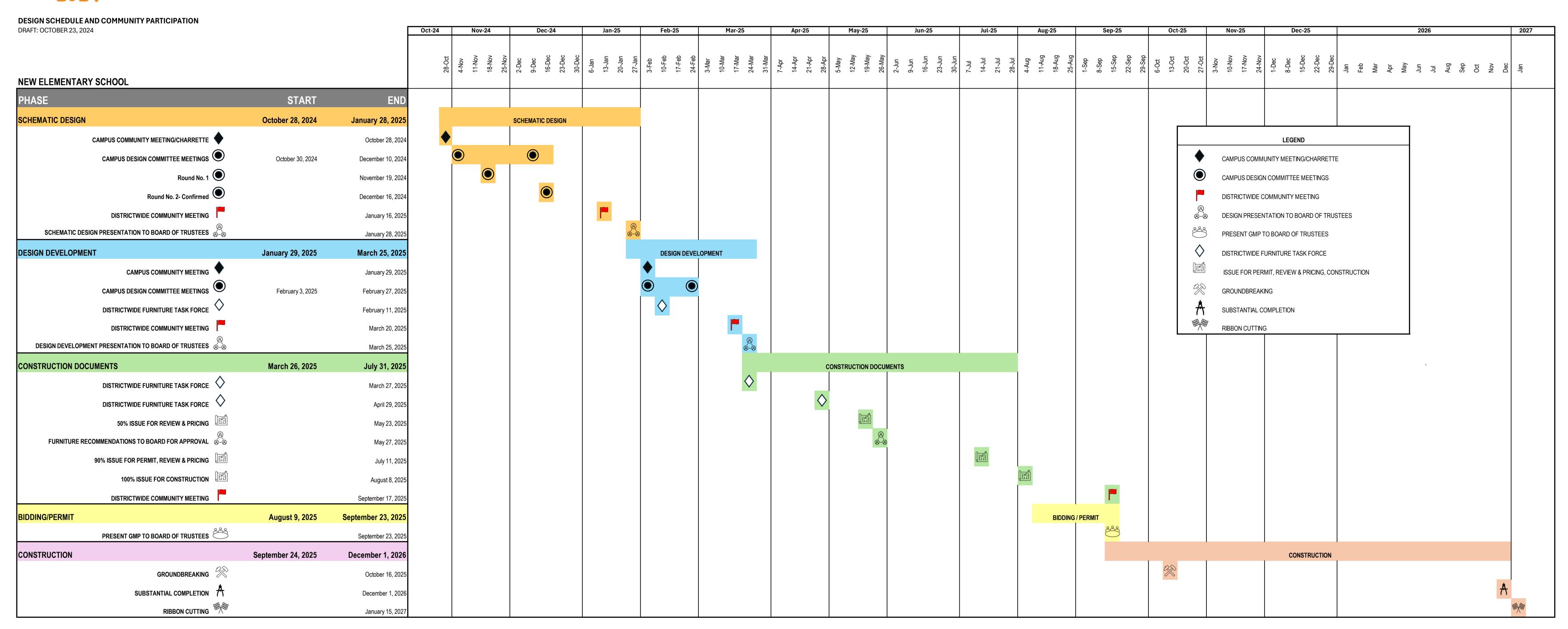


## DESIGN SCHEDULE AND COMMUNITY PARTICIPATION

October 22, 2024 PREPARATIONS

October 22, 2024			IICATIONS			KATIONS
DEFINITIONS:	TASKS:	PROCEDEO	CANUTILLO ISD	TASKS:	PROCEDEO	CANUTILLO ISD
CAMPUS COMMUNITY MEETING/CHARRETTE  Interactive Design Sessions to gain feedback on the design of the building. Participants include specific campus community members, parents, students, teachers and staff, and activities will be designed to gain feedback on overall layout of the new building, scope of renovations as well as look and nonnegotiables.		2. Work with AE teams on agenda and format.	1.Using provided campus guidelines for invitees, send invitations to selected guests. 2. Provide list of participants to Procedeo for information. 3. Provide RSVP list to Procedeo.		Prepare name tags and sign in sheet.     Provide water/snacks.     Publish minutes.	Provide space with round tables, microphone, and projection capabilities. Provide WIFI access.
Campus Steering committee to include Principal selected team to address details associated with the new and renovated facilities. This should be a smaller group that will represent the campus community, and who can gather information to keep the progress of the design moving along		2. Schedule meetings with campuses and provide	1.Using provided campus guidelines for invitees, send invitations to selected guests. 2. Provide list of participants to Procedeo for information. 3. Provide RSVP list to Procedeo.		Schedule meetings with campus and set agendas.     Publish Minutes.	
DISTRICTWIDE COMMUNITY MEETING  These are open events to the entire community. This can be in person presentations, or in person displays where people can come and review the design with the design teams and provide feedback, or virtual presentations where the community can provide feedback to the designs.		<ul><li>3. Post meeting dates and times on Bond website for information.</li><li>4. Provide data for meeting for district to disseminate.</li></ul>	1. Confirm meeting dates and provide location for meetings. 2. Disseminate meeting date, time and location, as well as meeting data from Procedeo via social media and parent email blasts. 3. If virtual meetings are scheduled, advertise via social media and email blasts and host meeting. Procedeo can facilitate.		1. Coordinate AE presence at meetings. 2. Provide Post it Pads, markers for note taking. 3. Provide sign in sheets to capture names of attendees.	Provide space that will accommodate display for all projects and AE teams.
BOARD OF TRUSTEES MEETING These are the already established monthly meetings where designs will be shared for board approval.		Provide agenda items and presentations as needed.	1. Publish agendas.		Part of general Procedoe scope of work - vet presentations, etc.	
DISTRICTWIDE FURNITURE TASK FORCE These are open events to the entire community. These will be in person and will culminate in a furniture fair where feedback can be provided prior to finalizing furniture selections.		4. Provide data for meeting for district to	1. Confirm meeting dates and provide location for meetings. 2. Disseminate meeting date, time and location, as well as meeting data from Procedeo via social media and parent email blasts.		1. We will coordinate the entire events.	1. Provide space with round tables, microphone, and projection capabilities. Provide WIFI access. 2. Provide location for furniture fair.
GROUNDBREAKING This is a community wide event to mark the start of construction.		Organize event and post dates on bond website.	Disseminate date, time and location via social media and parent email blasts.			
RIBBON CUTTING This is a community wide event to mark the start of school, with tours of the new and renovated facilities	<b>5.</b>	Organize event and post dates on bond website.	Disseminate date, time and location via social media and parent email blasts.			







DESIGN SCHEDULE AND COMMUNITY PARTICIPATION DRAFT: OCTOBER 23, 2024 NEW MIDDLE SCHOOLS START END SCHEMATIC DESIGN October 28, 2024 January 28, 2025 SCHEMATIC DESIGN CAMPUS COMMUNITY MEETING/CHARRETTE October 29, 2024 LEGEND October 28, 2024 CAMPUS DESIGN COMMITTEE MEETINGS CAMPUS COMMUNITY MEETING/CHARRETTE October 30, 2024 December 10, 2024 CAMPUS DESIGN COMMITTEE MEETINGS November 19, 2024 November 20, 2024 DISTRICTWIDE COMMUNITY MEETING December 11, 2024 DISTRICTWIDE COMMUNITY MEETING ©-® DESIGN PRESENTATION TO BOARD OF TRUSTEES January 16, 2025 SCHEMATIC DESIGN PRESENTATION TO BOARD OF TRUSTEES &-& PRESENT GMP TO BOARD OF TRUSTEES January 28, 2025 January 29, 2025 DESIGN DEVELOPMENT April 22, 2025 DISTRICTWIDE FURNITURE TASK FORCE DESIGN DEVELOPMENT CAMPUS COMMUNITY MEETING ISSUE FOR PERMIT, REVIEW & PRICING, CONSTRUCTION January 31, 2025 DISTRICTWIDE FURNITURE TASK FORCE  $\Diamond$ February 11, 2025 GROUNDBREAKING CAMPUS DESIGN COMMITTEE MEETINGS SUBSTANTIAL COMPLETION March 20, 2025 DISTRICTWIDE COMMUNITY MEETING RIBBON CUTTING March 20, 2025 DISTRICTWIDE FURNITURE TASK FORCE March 27, 2025 DESIGN DEVELOPMENT PRESENTATION TO BOARD OF TRUSTEES &-& April 22, 2025 CONSTRUCTION DOCUMENTS April 23, 2025 October 17, 2025 CONSTRUCTION DOCUMENTS 50% ISSUE FOR REVIEW & PRICING July 11, 2025 DISTRICTWIDE FURNITURE TASK FORCE April 29, 2025 FURNITURE RECOMMENDATIONS TO BOARD FOR APPROVAL May 27, 2025 CAMPUS COMMUNITY MEETING September 2, 2025 September 4, 2025 90% ISSUE FOR PERMIT, REVIEW & PRICING September 11, 2025 DISTRICTWIDE COMMUNITY MEETING September 16, 2025 September 18, 2025 100% ISSUE FOR CONSTRUCTION October 17, 2025 September 11, 2025 December 1, 2025 **BIDDING/PERMIT** BIDDING / PERMIT PRESENT GMP TO BOARD OF TRUSTEES November 18, 2025 December 2, 2025 July 16, 2027 CONSTRUCTION CONSTRUCTION GROUNDBREAKING (S) January 13, 2026 January 18, 2026 SUBSTANTIAL COMPLETION 🗥 July 16, 2027 RIBBON CUTTING August 19, 2027

<sup>\*</sup> Contruction will start earlier with early packages.



